



Township of
Leeds and the
Thousand Islands

MUNICIPAL HERITAGE COMMITTEE AGENDA

Date: Friday, April 25, 2025, 1:00 p.m.

Location: Lansdowne Council Chambers

To register in advance for this webinar, [click here](#). After registering, you will receive a confirmation email containing information about joining the webinar. Accessible formats and communication supports are available upon request.

Pages

1. Call to Order

Time: PM

2. Chair's Remarks

3. Adoption of Agenda

3.1 Motion to Adopt

Recommendation:

THAT the agenda be adopted as circulated.

4. Adoption and/or Receipt of Minutes

4.1 Confirmation of the Minutes of the Municipal Heritage Committee , 2024 Meeting

4

Recommendation:

That the minutes of the Municipal Heritage Committee meeting of January 17, 2025 be adopted as circulated.

5. Declaration of Pecuniary Interest and the General Nature Thereof

6. Delegations/Presentations

7. Business

7.1 Part IV Designation Requests

Allocation of funds from Heritage Grant reserve to secure a consultant to

complete owner-requested Part IV designations (181 Tower Road, 247 Old River Road, 117 Raison Road & 186 Main Street)

Recommendation:

Whereas the Municipal Heritage Committee has received requests from four private property owners to designate their properties; and

Whereas the Committee has done preliminary research on each of the properties and pulled together information on each of the properties however additional resources are required to finalize updated statement of cultural heritage significance as required by the Ontario Heritage Act; and

Whereas there is money in the Heritage Celebration Grant Reserve Fund that has been unallocated for grant applications; and

Whereas the Heritage Celebration Grant policy was amended to encourage new properties to be designated to be eligible for a one time grant of \$5,000; and

Therefore the Municipal Heritage Committee recommends that Council approve the allocation of up to \$15,000 from the Heritage Celebration Grant Reserve Fund to allow staff to proceed with retaining a consultant to prepare the required statements of cultural heritage significance and provide budget allocation for advertising the requested property designations.

8. Information Items

8.1 Staff Update

- 8.1.1 Update on Springfield House & Escott Hall Project
- 8.1.2 Leeds and Grenville 175 Years - Local Social Media Content
- 8.1.3 Timing of Long Point School Part IV designation By-law update
- 8.1.4 CHO Conference

8.2 Heritage Properties Working Group Update

- 8.2.1 Heritage Signage in TLTl
- 8.2.2 Lilies Cemetery and Lansdowne Cemetery

8.2.3 Staff to set up a site visit of 117 Raison Road & 186 Main Street

8.3 Council Update

8.4 Other Business

Motion to Adjourn

9. Adjournment

9.1 Motion to Adjourn

Recommendation:

THAT the Municipal Heritage Committee adjourn.

Time: PM



Municipal Heritage Committee Minutes

Date: January 17, 2025, 1:00 p.m.
Location: Lansdowne Council Chambers

Members Present: MHC Chair Letourneau
Councillor Gorrell
MHC Member Shaw
MHC Member Sly
MHC Vice Chair Saynor

Members Absent: MHC Member Landon

Staff Present: Marnie Venditti, Director of Planning & Development
Michelle Hannah
Lindsay Lambert, Senior Planner
Stephen Donachey, CAO

1. Call to Order

1:01 p.m.

2. Chair's Remarks

3. Adoption of Agenda

3.1 Motion to Adopt

Resolution Number: 2025.MHC.002

Moved by: Councillor Gorrell

Seconded by: MHC Member Shaw

That the agenda be adopted as amended.

Add to other business: replacement of 3 illegible heritage signs

Carried

4. Adoption and/or Receipt of Minutes

**4.1 Confirmation of the Minutes of the Municipal Heritage Committee
October 17, 2024 Meeting**

Resolution Number: 2025.MHC.002

That the minutes of the Municipal Heritage Committee meeting of October 17, 2024 be adopted as amended.

5. Declaration of Pecuniary Interest and the General Nature Thereof

None.

6. Delegations/Presentations

None.

7. Business

**7.1 TLTI Indigenous Peoples Relations Consultation and Communication
Policy & Land Acknowledgement**

Steve Donachey provided an overview of the presentation for the Township of Leeds and Thousand Islands Land Acknowledgement.

Stephen Donachey provided clarification regarding who would take the lead for archeological matters and indigenous communities involvement.

Marnie Venditti shared that the document is prescriptive because it is a prescriptive process. The Provincial Policy Statement requires consultation and the policy sets out the process if the archeologist determines consultation is required. Marnie elaborated that it was the Municipal Heritage Committee who passed a resolution asking that staff look into a communications policy with respect to the indigenous community, which is why the policy is coming forward to the committee.

Councillor Gorrell moved to amend the resolution to state "in principle", Art Shaw seconded the motion, the motion was carried

Resolution Number: 2025.MHC.003

Moved by: MHC Member Shaw

Seconded by: Councillor Gorrell

That the Municipal Heritage Committee recommends in principle that the Committee of the Whole recommends that Council endorses the Township of Leeds and the Thousand Islands Indigenous Peoples Relations Consultation and Communication Policy, attached as Exhibit 'A' to Report Number 2025-004; and

That the Municipal Heritage Committee recommends that the Committee of the Whole recommends that Council endorses the Township of Leeds

and the Thousand Islands Land Acknowledgement attached as Exhibit 'B' to Report Number 2025-004.

Carried

Amendment:

Moved by: Councillor Gorrell

Seconded by: MHC Member Shaw

That the motion be amended to state "in principle" following recommends in the first paragraph.

Carried

7.2 Draft Designation By-Law Update - Long Point School, 3410 County Road 3

Moved by: MHC Vice Chair Saynor

Seconded by: MHC Member Shaw

That the Committee recommends to Council that the designation bylaw for the Long Point School be amended in accordance with section 30.1 of the *Ontario Heritage Act*.

Carried

8. Information Items

8.1 Staff Update

8.1.1 Heritage Conservation and Celebration Grant completed, 436 Lyndhurst Road

Grant that was awarded to 436 Lyndhurst Road has been completed for a partial roof replacement.

8.1.2 New Part IV designation request, 186 Main Street, Seeley's Bay

Staff are in receipt of a new designation request. It will be added to the next Heritage Properties Working Group Agenda.

8.1.3 Ontario Volunteer Service Award Nominations

Following the direction that was provided through this committee, an account was created and the nominations were submitted as requested by Council, the status is noted on-line as under review.

8.1.4 CHO Membership and Newsletter

Staff will be completing the membership application to ensure digital distribution of the newsletter to all members.

8.2 Heritage Properties Working Group Update

8.2.1 Site visits of 247 Old River Road and 181 Tower Road

Site visits were undertaken.

Lindsay Lambert noted that it is important to re-group as the working group and the owner is very interested in moving forward with the designation.

8.3 Council Update

Councillor Gorrell shared that the budget which was similar to last years budget was passed by Council.

8.4 Other Business

In relation to the Springfield House and Escott Hall , the RFP for the award will be moving forward now that the budget is approved, timelines will be associated with the RFP.

Marnie advised that an update from the Director of Operations will be provided once it is available.

Councillor Gorrell advised that the grant application was turned down which is unfortunate but the projects were still approved in the budget.

Marnie Venditti shared that Councillor Jamison has resigned from Council and Council has begun the process of filling that vacancy.

James Saynor shared that there is a list of approximately 50 signs making heritage landmarks, 3 of them are in very poor condition.

Marnie asked for clarification regarding the signs. She advised that repairs will be dependent on funding and if they are on private or public property.

Motion to Adjourn

9. Adjournment

9.1 Motion to Adjourn

Resolution Number: 2025.MHC.004

Moved by: MHC Member Shaw

Seconded by: Councillor Gorrell

That the Municipal Heritage Committee adjourn at 2:01 p.m..

Carried

Chair

Clerk
