



Township of  
**Leeds and the  
Thousand Islands**

## **Council Report**

---

**Meeting Date:** 2025-01-13

**Department:** Administration

**Report Number:** Administration-2025-004

**Submitted By:** Michelle Hannah

**Approved By:** Stephen Donachey

**Subject:** Municipally Significant Event – Seeley’s Bay Lions Frost Fest 2025

---

### **Recommendation:**

**That** Council deem the Seeley’s Bay Lions Frost Fest for February 7<sup>th</sup>-9<sup>th</sup>, 2025 as Municipally Significant for the purposes of the Alcohol Gaming Commission of Ontario’s Special Occasion Permit process.

### **Background:**

The Alcohol and Gaming Commission of Ontario (AGCO) administers the Special Occasion Permit (SOP) program, which allows for the sale, service and in most cases consumption of liquor on special occasions, such as cash bars at weddings or private receptions, as well as larger scale events that are open to the public such as charity fundraisers. The AGCO requires that organizers of Special Events applying for an SOP have the approval of the Council of the municipality in which the event will be held, this is done by way of deeming the event as Municipally Significant by resolution.

### **Analysis:**

A request for a Municipally Significant designation has been received by the Clerk from the Seeley’s Bay Lions. The event is the Seeley’s Bay Lions Frost Fest in the village of Seeley’s Bay. The date of the event is February 7<sup>th</sup>-9<sup>th</sup>, 2025 inclusive.

Alcohol will be served at the event in the upstairs Community Hall in accordance with the Special Occasion Permit obtained by the Seeley’s Bay Lions.

**Alternatives:**

None.

**Financial Implications:**

None.

**Relevant Policy or Legislation:**

AGCO Requirements

Municipally Significant Event Policy

**Strategic Plan Alignment:**

Council adopted the Township of Leeds and the Thousand Islands Strategic Plan (2021-2031) at its regular meeting held on November 8, 2021. The initiative contained within this report supports the following Strategic Pillars as set out in the Strategic Plan:

- Delivering Effective and Accountable Government
- Promoting Quality of Life and Environmental Stewardship
- Growing a Liveable Community with Great Services
- Fostering Jobs and Economic Development

**Consultations:**

This report was reviewed in consultation with:

Tracy Holland, Corporate Communications and Community Engagement

**Attachments:**

Attachment 1 – Municipally Significant Event Application Form